



## Minutes

---

|                               |   |                              |              |
|-------------------------------|---|------------------------------|--------------|
| <b>Meeting:</b>               | TriMet<br>Board of Directors<br>Regular Board Meeting   | <b>Date:</b>                 | May 25, 2022 |
|                               |   | <b>Time:</b>                 | 9:00 a.m.    |
| <b>Board Members Present:</b> | Lori Irish Bauman<br>Keith Edwards<br>Ozzie Gonzalez<br>LaVerne Lewis<br>Linda Simmons<br>Thomas Kim<br>Kathy Wai | <b>Board Members Absent:</b> | None         |

---

TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at [trimet.org/meetings/board](https://trimet.org/meetings/board).

President Simmons called the business meeting to order at 9:21 am.

### 1. Committee Reports

**Committee on Accessible Transportation (CAT)** – Director Edwards provided a summary of the May 18<sup>th</sup> CAT meeting. It's on the agenda included the LIFT/Contractor Report, presentation from Marketing Director Lonny Nielsen on Bus Wraps, and a safety and a security update from Pat Williams. The next CAT meeting is scheduled for June 15, 2022.

**Crash Committee Update** – Director Lewis provided an overview of the May 9, 2022 meeting. The committee was introduced to Chief Operating Officer, Bonnie Todd and Executive Director of Safety and Security, Andrew Wilson. During the last two meetings the committee has reviewed eleven crashes which occurred during June 2020 and May 2021 and is working on recommendations to present to the general manager. The next meeting will be held in November 2022.

**Metro Policy Advisory Committee (MPAC)** – Director Kim provided an overview of the April 27<sup>th</sup> MPAC meeting. Items on the agenda included a briefing on the Climate Friendly and Equitable Communities Rulemaking by the Department of Land Conservation and Development; an update on the workplan for the 2023 Regional Transportation Plan; and an update on Metro's Garbage and Recycling Facilities Plan. The next MPAC meeting will be held on May 25, 2022.

**Reimagine Public Safety Advisory Committee (RPSAC)** – Director Lewis provided a summary of the May 17<sup>th</sup> Reimagine Public Safety Advisory Committee meeting. Items on the agenda included an update from Safety and Security on the increase in riders smoking intoxicants on buses, trains, and platforms; an update on the RFP process regarding micro grants for community based training initiatives; and a presentation to introduce Reimagine Initiative 6.4 to provide quarterly security briefing to the TriMet Board. The next committee meeting is scheduled for June 21, 2022.

**Transit Equity Advisory Committee (TEAC)** – Director Wai provided an overview of the May 10, 2022 meeting. Items on the agenda included an update on the STIF Pilot Fare Program; an update on

the Interstate Bridge Replacement Program; and an update on the Transit Oriented Development (TOD) policies and procedures. The next meeting of TEAC is on June 14, 2022.

## **2. General Manager Report**

### **April 2022 Ridership**

Mr. Desue provided an update on April ridership. He said TriMet provided 4.3 million rides for the month of April. It was the first month since March of 2020, where the average weekly ridership on TriMet exceeded 1 million rides. April ridership was up 24% over April 2021. However, it was down more than 46% from April 2019.

### **Operator Shortage**

Mr. Desue provided an update on the operator shortage and ongoing recruitment and hiring efforts. He said TriMet is still in need of hundreds of more operators to restore service to pre-pandemic levels. The operator shortage has now extended to MAX operators. While the Transportation Division works hard every day to cover ever bus and MAX run, the agency has seen an increase in canceled trains and more canceled buses. Staff throughout the agency are working hard to address the shortage, including finding new opportunities to support existing operators, acknowledge their hard work and improve morale. Financial incentives — including a starting wage of \$25.24 an hour and a \$7,500 hiring bonus — has led to an increase in applications. He noted that in addition to bus operators, there are also openings in TriMet's Maintenance Division.

### **Covid-19 Update**

Mr. Desue provided a briefing on COVID-19. He said Multnomah County Public Health is now recommending masks be worn inside again, including on transit, and the CDC recommends masks on board as well. TriMet has shared those recommendations with employees and riders.

### **May 26<sup>th</sup> Attack Anniversary**

Mr. Desue noted that May 26<sup>th</sup> marks the fifth anniversary of a horrific attack on a MAX train as it approached the Hollywood MAX station. Two men lost their lives that day and a third was seriously wounded standing up for others. He said that we as a city and an agency are forever touched by not only the hateful act of that day, but by outpouring of love and community in the days after. His heart goes out to the survivors of that event, the families of those lost, the TriMet employees who responded to the scene and to all those who came together to choose love over hate.

### **Juneteenth**

Mr. Desue discussed the Juneteenth Holiday. He said last year, President Biden signed a bill into law to make Juneteenth — June 19<sup>th</sup> — a federal holiday, and Oregon Governor Brown followed that up by making it an official holiday in Oregon as well. Mr. Desue announced that TriMet will recognize Juneteenth as an annual agency holiday. Juneteenth commemorates the day in 1865 when people enslaved in Texas finally learned that the Civil War was over and that they were free. By observing Juneteenth, we renew our commitment to correcting past injustices and refocus our efforts on the values that unite and unify us as Americans. As Juneteenth falls on a Sunday this year, the holiday will be observed on Monday, June 20. TriMet will be providing regular transit service this year and assessing demand to determine service levels in the future.

### **Multi-Cultural Bus Design Awards**

Mr. Desue recognized an agency effort that was recently honored by the American Marketing Association's Portland division. He said that TriMet's 2021 multi-cultural bus design program was awarded the "Best in Diversity, Equity and Inclusion" as well as "Best in Engaged Brand Community." Special buses featured designs honoring historic figures and leaders of different races and was tied to national months of cultural observation. This year, the buses are featuring works from artists of different races and cultures as a nod to the 25<sup>th</sup> anniversary of TriMet's Public Arts program.

### **Explore Washington Park Partnership**

Mr. Desue informed the board about an exciting partnership between TriMet and Explore Washington Park. Both organizations have long worked together to ensure safe, convenient and reliable access to Washington Park and its natural beauty. For our spring and summer service, we've made access even better. While the Line 63 has helped people get around the park for years, TriMet has extended the route for people to easily travel between the International Rose Test Garden and Downtown Portland. Combined with Washington Park's daily year-round shuttle, which runs inside the park, this creates a direct connection between Pioneer Courthouse Square and one of our region's most beloved natural attractions.

### **Special Resolutions for Retiring Executives**

#### **Resolution 22-05-28 – Dee Brookshire**

Mr. Desue introduced Resolution 22-05-28 to Honor Dee Brookshire, Executive Director of Finance and Administrative Services, who is retiring in May 2022. President Linda Simmons read to resolution aloud and then she, Mr. Desue and members of the Board thanked her for her nearly eight years of service to TriMet and the Portland community.

**Action:** Director Gonzalez moved approval of Resolution 22-05-28. Director Irish-Bauman seconded the motion. The motion passed with unanimous approval.

#### **Resolution 22-05-29 – Honoring Steve Witter**

Mr. Desue introduced Resolution 22-05-28 to Honor Steve Witter, Executive Director of Engineering, Construction and Planning, who is retiring in May 2022. President Linda Simmons read to resolution aloud and then she, Mr. Desue and members of the Board thanks him for his 21 years of service to TriMet and the Portland community.

**Action:** Director Irish-Bauman moved approval of Resolution 22-05-29. Director Edwards seconded the motion. The motion passed with unanimous approval.

### **3. Consent Agenda**

- Meeting Minutes for March 23, 2022
- Approval of a Resolution directing that the reading of all ordinances be by title only
- Resolution 22-05-30 - Authorizing an Increase in Contract Authority for Construction Manager/General Contractor Services for the Division Transit Project with Raimore Construction

**Action:** Director Edwards moved approval of the Consent Agenda. Director Lewis seconded the motion. The motion passed with unanimous approval.

### **4. Resolutions**

#### **Resolution 22-05-31 – Adopting the Fiscal Year 2023 Annual Budget and Appropriating Funds**

Mr. Desue introduced Resolution 22-05-31 authorizing TriMet's Fiscal Year 2023 budget — the final step in the process to set the \$1.9 billion budget for the fiscal year starting July 1st. The budget prioritizes projects to make bus and MAX service faster and more reliable. It accelerates TriMet's adoption of clean fuel technologies. It continues investments in our support for riders with low-incomes. And, it seeks to restore the agency's workforce. Mr. Desue noted that the fiscal year 2023 budget does not include an increase in base for the tenth straight year. The budget has been approved by the Multnomah Taxation Supervision and Conservation Committee, which found TriMet's Fiscal Year estimates to be reasonable and in compliance with local budget law.

**Action:** Director Gonzalez moved approval of Resolution 22-05-31. Director Edwards seconded the motion. The motion passed with unanimous approval.

**Resolution 22-05-32 Authorizing a Contract with Reece Complete Security Solutions for Building Access Control Maintenance, Repair, and Installation; and Intrusion Detection Consultation Services**

Mr. Desue introduced Resolution 22-05-32 authorizing a contract to provide maintenance, repair and upgrades, relating to building access and alarm monitoring for TriMet facilities, transit centers and elevators. For this contract, TriMet issued a "Request for Proposals," and Reece, which is also the current contractor, emerged as the highest qualified proposer. The proposed contract would cover five years of services at a cost not to exceed \$2.67 million. The amount is included in the Safety and Security Division budget. He said Reece has about 70 employees. The firm plans to use its workforce to perform services under the contract. For diversity, about 16% of the firm's workforce is minority and more than 17% identifies as female.

**Action:** Director Irish-Bauman moved approval of Resolution 22-05-32. Director Lewis seconded the motion. The motion passed with unanimous approval.

**Resolution 22-05-33 Authorizing a Contract Modification with Schetky Northwest Sales, Inc. for the Purchase of Replacement Vehicles for the LIFT paratransit service**

Mr. Desue introduced Resolution 22-05-33 requesting authorization for 84 replacement vehicles for our LIFT paratransit service. This contract modification is required in part due to the impact of COVID-19 on vehicle production and cost. The Board authorized a contract with Schetky for 124 LIFT vehicles in 2018. TriMet was able to make purchases for Fiscal Year's 2018 and 2019 under the agreement, but the pandemic interfered with purchase plans for FY 20. Therefore, TriMet anticipates needing 84 replacement vehicles to continue its regular vehicle replacement program, under this proposed contract modification. The cost of our LIFT paratransit vehicles, which are manufactured by Ford for Schetky, has more than doubled during the pandemic, from about \$80,000 per vehicle to more than \$170,000. By authorizing the agreement, TriMet has the ability to act before the State of Oregon's competitive pricing bid expires. Action now gives TriMet the option to place additional orders with advantageous pricing. He added that Schetky's workforce is made up of about 70 people, of whom 12% identify as female and 27% identify as minority. The firm plans to self-perform all of the work. The resolution seeks authorization for a contract modification in the amount of \$14.3 million for a new total contract amount of \$20.7 million. This contract is covered in the Capital Programs budget, and funding comes from STIF grants, TriMet bond funds and federal funds.

**Action:** Director Kim moved approval of Resolution 22-05-33. Director Wai seconded the motion. The motion passed with unanimous approval.

**Resolution 22-05-34 Authorizing a Contract Modification with North Coast Electric Company to Provide LED Lighting Fixtures and Controls at Various TriMet Facilities**

Mr. Desue introduced Resolution 22-05-34 requesting a contract modification for TriMet to continue LED lighting improvements with North Coast Electric Company. This contract modification would cover lighting upgrades at eight transit centers and 48 light rail stations. It seeks authorization for an additional \$2.3 million in contract authority for these initiatives, bringing the total contract amount to \$3.9 million. The agency has been converting to energy-efficient LED lighting in TriMet-owned facilities and properties. The initial conversion at a handful of properties effectively reduced energy consumption by 60%. For this contract, TriMet is able to take advantage of competitive pricing through a piggybacking agreement for the state of Oregon. Funding is included in the Maintenance Operations and Safety and Security Divisions' FY 22-23 operating budget. Regarding diversity, North Coast has about 740 employees, with about 13.5% identifying as minority and more than 17% female. The firm is self-performing all of the work.

**Action:** Director Kim moved approval of Resolution 22-05-34. Director Wai seconded the motion. The motion passed with unanimous approval.

**Resolution 22-05-35 Amending the General Manager’s Level of Contracting Authority for Personal and Professional Services Contracts**

Mr. Desue introduced Resolution 22-05-35. The resolution increases the amount of the General Manager’s delegated authority for personal and professional services. It will bring it in line with the current \$1 million dollar authority to execute contracts for goods and services, construction and property acquisition. This resolution also brings the contracting authority closer to that of peer transit agencies and in line with the City of Portland. The resolution also revises some of the text within the “Statement of Board Policy.” The statement provides the framework for compliance when executing such contracts. It is regularly and periodically reviewed.

**Action:** Director Irish-Bauman moved approval of Resolution 22-05-35. Director Wai seconded the motion. The motion passed with unanimous approval.

**5. Ordinances**

**Ordinance 367 – Adopting January 2022 Service Reductions and Revising Route Designations (Second Reading)**

General Counsel Shelley Devine read Ordinance 367 in title only

**Action:** General Counsel Devine conducted a roll call vote

Director Edwards – Yes  
Director Gonzalez - Yes  
Director Irish-Bauman - Yes  
Director Kim- Yes  
Director Lewis – Yes  
Director Simmons – Yes  
Director Wai - Yes

Ordinance 367 passed with unanimous approval.

**Other Business & Adjournment**

Hearing no further business, President Simmons adjourned the meeting at 11:56 a.m.

Respectfully submitted,



Kimberley Angove, recording secretary